



RECEIVED

Wednesday, June 20, 2018  
Select Board and Planning Board Meeting Agenda

2018 JUN 15 PM 3: 50  
TOWN CLERKS OFFICE  
HADLEY MA 01035

Hadley Town Hall - Room 203 at 7:00 pm

**1. Call to Order**

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**Subject** 1.1 Call to order

Meeting Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category 1. Call to Order

Access Public

Type Action, Procedural

The Hadley Select Board and Planning Board will convene a meeting on Wednesday, June 20, 2018 at 7:00 p.m. in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035.

ON-LINE AGENDA

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org)

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

**2. Consent Agenda**

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**Subject** 2.1 Consent Agenda

Meeting Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category 2. Consent Agenda

Access Public

Type Action (Consent)

Warrants	AP1848, AP1849, AO1849S, PR1849
Minutes	April 11, 2018, April 18, 2018
Entertainment License	Happier Valley Comedy Inc. - Scott Braidman, GM
Hadley Media Advisory Board	Cathy Zatyryka resignation
West APR	The Select Board is asked to sign the West APR Agreement
Award Contract for Accounting Services	Baystate Municipal Accounting
Senior Center Design Amendment 2	Re-vote on amended language
Provisions of the 5 Colleges Bus Routes Agreement	The Select Board is asked to sign the agreement between the town, 5 Colleges and the PVTa.

Special Town Meeting Warrant	The Select Board is asked to open the Warrant for the STM on October 18,2018.
FY2018 Budget Transfers	Multiple Departments - see below
Surplus Property < \$500.00	Fire Department

**File Attachments**

C.Zatyryka resignation 06.2018.docx (14 KB)  
 WEST APR.pdf (11,495 KB)  
 FCI Hadley Town Agreement to support the Provision of Five College Bus r....pdf (110 KB)  
 Proposal for Five College Buses for FY19 - FY22 1.16.2018 revised.pdf (463 KB)  
 FCI PVTA Agreement to support the Provision of Five College Bus routes ....pdf (117 KB)  
 FY2018 BUDGET TRANSFER FIRE DEPT.pdf (1,081 KB)

**3. Public Comments: 7:00 - 7:15 pm**

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<b>Subject</b>	<b>3.1 Public Comments</b>
Meeting	Jun 20, 2018 - Select Board and Planning Board Meeting Agenda
Category	3. Public Comments: 7:00 - 7:15 pm
Access	Public
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

<b>Subject</b>	<b>3.2 Dan Carey - Candidate for Representative 2nd Hampshire District</b>
Meeting	Jun 20, 2018 - Select Board and Planning Board Meeting Agenda
Category	3. Public Comments: 7:00 - 7:15 pm
Access	Public
Type	Information

Mr. Dan Carey , candidate for Representative for the 2nd Hampshire District, has asked time to introduce himself to the Select Board. This appointment is informational.

**4. Town Administrator Report**

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<b>Subject</b>	<b>4.1 Town Administrator Report</b>
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Meeting Jun 20, 2018 - Select Board and Planning Board Meeting Agenda  
Category 4. Town Administrator Report  
Access Public  
Type Information

The Town Administrator will report on special projects, departmental functions, and community events.

## **5. Select Board and Planning Board Joint Meeting**

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**Subject 5.1 Affordable Housing in Hadley**

Meeting Jun 20, 2018 - Select Board and Planning Board Meeting Agenda  
Category 5. Select Board and Planning Board Joint Meeting  
Access Public  
Type Discussion, Information

The Select Board, Planning Board and Marlo Warner, DPW Director will discuss Affordable Housing in Hadley, in particular the Affordable Housing Stock in Hadley and possible plans for the future as affordable units go off the market.

## **6. New Business**

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**Subject 6.1 Ambulance Service FY 2019**

Meeting Jun 20, 2018 - Select Board and Planning Board Meeting Agenda  
Category 6. New Business  
Access Public  
Type

The Ambulance Study Work Group will present the final version of the ambulance service contract. The Select Board is asked to sign it.

The Board will discuss any other matter associated with ambulance service.

**File Attachments**

Action Ambulance contract with Town of Hadley-Final Reviewed Draft-6-12-2018.docx (71 KB)  
Exhibit B-Town of Hadley Addendum 2 Price Quote.pdf (261 KB)

**Subject 6.2 Annual Appointments - Boards and Committees**

Meeting Jun 20, 2018 - Select Board and Planning Board Meeting Agenda  
Category 6. New Business  
Access Public  
Type Action

The Select Board will vote on the annual appointments to Boards and Committees. Additionally, the Select Board is asked to change the name of the North Hadley Village Hall Fire Substation Building Committee to the Fire Substation Building Committee and to make a term appointment to the completion of the

project.

**Subject**                    **6.3 Flea Market**

Meeting                    Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category                    6. New Business

Access                    Public

Type                    Action

The Select Board will discuss recent experiences of traffic congestion and public safety concerns associated with the Hadley Flea Market.

File Attachments

Flea GIS.PNG (112 KB)

Flea Traffic Problems.pdf (294 KB)

Flea Satellite.PNG (2,151 KB)

**Subject**                    **6.4 Goals and Objectives for the Select Board**

Meeting                    Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category                    6. New Business

Access                    Public

Type

The Select Board will begin discussing goals and objectives for FY 2019. The Board will review information supplied by the departments about administrative support to achieve higher functions.

File Attachments

Town Administrator Administrative Support Report.pdf (1,674 KB)

Administration Function Analysis DPW.xlsx (45 KB)

Administrative analysis for Hadley Media.pdf (26 KB)

Administrative Function Analysis - School Department.pdf (54 KB)

Administrative Function Analysis DPW.xlsx (20 KB)

Collector's Administrative Report.pdf (1,630 KB)

Copy of assessors personnel functions.xls (45 KB)

Copy of Library Task List for Select Board due 6-15.xlsx (10 KB)

Copy of Support Staff functions Police Department.xlsx (13 KB)

Yearly Schedule Building Inspector.xlsx (11 KB)

## **7. Old Business**

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**Subject**                    **7.1 Senior Center and Library Building Project Updates**

Meeting                    Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category                    7. Old Business

Access                    Public

Type

The Select Board will hear updates on the Senior Center and Library Building Projects.

**Subject**                    **7.2 Special Act of Legislation Amendment - Treasurer and Collector**

Meeting                    Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category                    7. Old Business

Access                    Public

Type                    Action

Representative John Scibak has been working with House Counsel on the final language on the two acts of special legislation approved by Annual Town Meeting. The two acts would change the Treasurer and Collector's positions from elected to appointed. House Counsel asks that the Select Board vote to approve the editorial changes before the acts are filed for legislative action.

A copy of the proposed changes has been shared with the current Collector and Treasurer.

File Attachments

SCIBAK Hadley Treasurer HRP DRAFT.pdf (86 KB)

SCIBAK Hadley Collector HRP DRAFT.pdf (85 KB)

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## 8. Other

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## 9. Announcements

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## 10. Executive Session

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**Subject**                    **10.1 Executive Session: Litigation -- Land Court Case. No. 2018-MISC-000190- MDV**

Meeting                    Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category                    10. Executive Session

Access                    Public

Type                    Action

The Select Board will enter into executive session as per the provisions of MGL Chapter 30A, Section 21 (a) (3): "To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;" -- Land Court Number 2018-MISC-000190-MDV.

Executive File Attachments

Ltr from Atty re price estimate 060518.pdf (459 KB)

**Subject**                    **10.2 Executive Session: Contract Negotiations -- Chief of Police**

Meeting                    Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category                    10. Executive Session

Access                    Public

Type                    Action

The Select Board will convene an executive session as per the provisions of MGL Chapter 30A, Section 21(a)(2): "To ...conduct contract negotiations with nonunion personnel...." -- Chief of Police.

Executive File Attachments

Chief of Police Contract.pdf (2,030 KB)

**Subject**                      **10.3 Executive Session - Personnel**

Meeting                      Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category                      10. Executive Session

Access                      Public

Type

MThe Select Board will enter into Executive Session as per the provisions of mGL Chapter 30A, Section 21 (a) (2) "To conduct ... collective bargaining sessions ...." --Department of Public Works -- Sewer Division.

**11. Adjournment**

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**Subject**                      **11.1 Adjournment**

Meeting                      Jun 20, 2018 - Select Board and Planning Board Meeting Agenda

Category                      11. Adjournment

Access                      Public

Type                      Action

Recommended Action      Motion to adjourn